California Department of Education

Student Achievement and Support Division

December 2022

# INTENT TO PARTICIPATEWITH NONPROFIT PRIVATE SCHOOL OFFICIALS

SAMPLE TEMPLATE

[Enter School Year]

[Enter Private School Name]

[Enter Private School Address]

In order to comply with the federal law pursuant to the Every Student Succeeds Act (ESSA) sections 8501 and 1117, it is the local educational agency’s (LEAs) responsibility to ascertain the number of students enrolled in each nonprofit private school, and evidence the nonprofit private school intends to participate in federally funded programs.

## Section A: Intent to Participate (Please refer to program descriptions on the third page)

**Title I, Part A – Improving Basic Programs:** Intent to Participate?

[Enter Yes or No]

 **Title I, Part C – Education of Migratory Children:** Intent to Participate?

[Enter Yes or No]

 **Title II, Part A – Supporting Effective Instruction:** Intent to Participate?

[Enter Yes or No]

**Title III, Part A – Language Instruction for English Learner Students:** Intent to Participate?

[Enter Yes or No]

**Title III, Part A – Language Instruction for Immigrant Students:** Intent to Participate?

[Enter Yes or No]

**Title IV, Part A – Student Support and Academic Enrichment Grants:** Intent to Participate?

[Enter Yes or No]

**Title IV, Part B – 21st Century Community Learning Centers:** Intent to Participate?

[Enter Yes or No]

\*If you have checked “yes” to participating in any of the Title programs, specific student eligibility data is required.

## Section B: Program Compliance

Nonprofit status for this school has been approved in accordance with *Section 501(C)(3)* of the U.S. Internal Revenue Code.

[Enter Yes or No]

\*If “yes”, nonprofit status documentation will be required.

Nonprofit private school officials are invited to attend an informational meeting about the federally funded grant programs. The meeting will be held on:

[Add date, time, place, and address]

Please call (xxx) 000-0000 to RSVP your attendance by:

[Enter Date]

I agree to participate in the mandatory informational meeting.

[Enter Yes or No]

**This form *must* be returned no later than:**

[Enter Date]

**\*\*To ensure timely and meaningful consultation, please submit this form by the date listed above to allow for planning and designing effective equitable services programs. Failure to respond may result in no participation for the:**

[Enter Name of Represented Nonprofit Private School Official for Consultation]

[Enter Phone Number]

[Enter Email Address]

[Enter Signature]

[Enter Date]

## Program Descriptions and Contact Information

## *Title I, Part A, Improving Basic Programs*

Title I, Part A, provides supplemental educational services for eligible private school students in need of instructional support. A needs assessment is necessary in order to determine the eligibility of students in the private school. The goal of Title I, Part A, is to provide instructional services and activities to meet the needs of disadvantaged children identified as failing or most at risk of failing the state’s challenging performance standards. The allocation of funds is based primarily on low-income data.

**Contact:**

Federal Coordinator

(xxx) 000-0000

### Title II, Part A, Supporting Effective Instruction

The purpose of Title IIA is to increase student achievement consistent with the challenging State academic standards; improve the quality and effectiveness of teachers, principals, and other school leaders; increase the number of teachers, principals, and other school leaders who are effective in improving student academic achievement in schools; and provide low-income and minority students greater access to effective teachers, principals, and other school leaders.

**Contact:**

Federal Coordinator

(xxx) 000-0000

### Title III, Part A, Language Instruction for English Learner Students

Title III provides supplemental educational services for eligible private school students who are identified as English Learner.

**Contact:**

Federal Coordinator

(xxx) 000-0000

### Title III, Part A, Language Instruction for Immigrant Students

Title III provides supplemental educational services for eligible private school students who are identified as Immigrant Students.

**Contact:**

Federal Coordinator

(xxx) 000-0000

### Title IV, Part A, Student Support and Academic Enrichment (SSAE) Grants

The SSAE program is intended to increase the capacity of local educational agencies, schools, and local communities to provide all students with access to a well-rounded education, improve school conditions for student learning, and enhance the use of technology in order to improve the academic achievement and digital literacy of all students.

**Contact:**

Federal Coordinator

(xxx) 000-0000

### Title IV, Part B, 21st Century Community Learning Centers (CCLC)

The 21st CCLC program supports the creation of community learning centers that will provide academic enrichment opportunities during non-school hours for children, particularly students who attend high-poverty and low-performing schools. The program helps students meet state and local standards in core academic subjects, such as reading and mathematics; offers students a broad array of enrichment activities that can complement their regular academic programs; and offers literacy and other educational services to the families of participating children.

**Contact:**

Federal Coordinator

(xxx) 000-0000

## AFFIRMATION OF CONSULTATIONWITH NONPROFIT PRIVATE SCHOOL OFFICIALS

SAMPLE TEMPLATE

[Enter School Year]

The educational services and other benefits provided for nonprofit private school children, teachers, and other educational personnel under sections 1117 and 8501 of the Every Student Succeed Act (ESSA), require that timely and meaningful consultation occur between the local education agency (LEA) and nonprofit private school officials prior to any decision that affects the opportunities of eligible private school children, teachers, and other educational personnel to participate in programs under this Act, and shall continue throughout the implementation and assessment of activities under this section.

This affirmation applies to (select all that apply):

[Check if applicable] Title I, Part A

[Check if applicable] Title I, Part C

[Check if applicable] Title II, Part A

[Check if applicable] Title III, Part A

[Check if applicable] Title IV, Part A

[Check if applicable] Title IV, Part B

[Check if applicable] Section 4631, with regard to Project SERV.

| **Title I, Part A** | **ALL Titles** | **The following topics must be discussed during the ongoing consultation:** |
| --- | --- | --- |
| X | X | How the LEA will identify the needs of eligible private school children. |
| X | X | What services the LEA will offer to eligible private school children, teachers, and families. |
| X | X |  How, where, and by whom the services will be provided. |
| X | X | How the services will be academically assessed and how the results of that assessment will be used to improve those services. |
| X | X | The size and scope of the equitable services that the LEA will provide to eligible private school children and the proportion of funds that will be allocated to provide these services. |
| X | N/A | The method or sources of data that the LEA will use to determine the number children from low income families residing in participating public school attendance areas who attend private schools. |
| X | X | How and when the agency will make decisions about the delivery of services to such children, including a thorough consideration and analysis of the views of the private school officials on the provision of services through a contract with potential third-party providers. |
| X | X | How and when the LEA will make decisions about the delivery of services.  |
| X | X | If the LEA disagrees with the views of the private school officials on the provisions of services through a contract, the LEA must provide the private schools the reasons in writing why the LEA chooses not to use a contractor. |
| X | X | Whether the agency shall provide services directly or through a separate government agency, consortium, entity, or third-party contractor. |
| X | X | Whether to provide equitable services to eligible private school children by creating a pool or pools of funds; or on a school by school basis. |
| X | N/A | When, including the approximate time of day, services will be provided. |
| X | N/A | Whether to consolidate and use funds provided in coordination with eligible funds available for services to private school children under applicable programs. |

Table Legend:

An X indicates that the consultation topic is applicable to Title I, Part A and/or All Titles; and an N/A (not applicable) indicates that the consultation topic is not applicable to Title I, Part A and/or All Titles.

The participating nonprofit private school official/s believe that (select all that apply):

[Check if applicable] Timely and meaningful consultation has occurred before the LEA made any decision that affected the participation of eligible private school children, teachers, and families in the listed federal title programs.

[Check if applicable] Timely and meaningful consultation has NOT occurred.

[Check if applicable] The program design is NOT equitable with respect to eligible private school children.

Public School Official and Date:

[Enter Public School Official and Date]

School District:

[Enter School District]

Nonprofit Private School Representative and Date:

[Enter Nonprofit Private School Representative and Date]

Name of Nonprofit Private School:

[Enter Name of Nonprofit Private School]

The LEA must maintain a copy of this form in its records and provide a copy to the state educational agency.